

NORTH DAKOTA NATIVE TOURISM ALLIANCE

July 20, 2020 at 3pm central
Phone Conference
202-753-8450 (no pin)
Board of Directors SPECIAL Meeting

SPECIAL MEETING MINUTES

1. Call to order/Roll call

Les calls the meeting to order at 3:28pm.

Roll Call- MHA - Gary and Darian
SL - Doug S
TM - Les and Selina
S/W - NONE
SR - NONE

Advisory Committee - Anna B, Stacey L from GW
Warren Hawk from SR.

2. Opening Prayer - Warren Hawk

3. Approval of Agenda - Les calls for the motion to approve the agenda.
Selina motions, Doug seconds all in favor with no abstentions.

4. New business

- a. Review of Sub Committee Discussions 6/17 and 7/16, 2020 on
NDNTA Subcontract Requirements - see attached

Selina went over a review of the sub committee discussion and Anna stated that she can give a little more on what they can help assist as it is already allocated grant funds to help NDNTA with the set up for online subscriptions etc., Microsoft office software might exceed that. GW understands about NDNTA wanting to own the equipment. Darian stated about the equipment (if they use their own computer, Thumb drives, etc., we can put in the contract for the

contractor to utilize the NDNTA email so that we can speed the process for hiring the Contract Person.

All said they agree about putting the extra language in the Job description. The Sub Committee will meet on July 21, to continue to work on the needs for bringing on a contract person.

5. Old business

- a. Legal -Selina is proposing to Hire BigFire Law at www.bigfirelaw.com under Leonika Charging for pro bono on review of policies and a \$500 Retainer. Note: the retainer will need to be paid upon signature of contract. See attached

Hiring of Big Fire- Leonika and staff. The 6 docs are pro bono and the \$500 retainer..

Here are 6 documents:

1. Financial Management Policy
2. Personnel Policy Manual
3. Conflict of Interest Policy and Questionnaire
4. Policy for Hiring consultants
5. Standard Individual Professional Services
6. By-Laws.

Les calls for the motion. Selina motion, Darrin 2nd. Discussion Stace states that Les or Darrin will need to sign the Doc and send over to Doug for payment and cc the board, All in favor. No abstention.

- b. Doug S approval to be placed on CornerStone Bank Signature Card

Les asks for a motion to put Doug on as Signatory as he is the new treasurer and Selina will remain the Secretary. See attached meeting minutes on Elections. Darian Motions, Selina 2nd. All in favor, no abstention. Discussion held Stacey will help Selina to get that ready.

- c. ND Governor's Budget. Discussion - Les

Les asked if any other board member submitted for the Governor's Budget.

Turtle Mountain - Nothing

MHA- Nothing

Standing Rock- Nothing

WS- Nothing

Spirit Lake Doug sent something to Selina.

Les asked Doug if he could share with the rest of the board what he turned in for the rest of the board would have an idea of what to submit.

Discussion on meeting as sub after tomorrow at 3pm.

Meeting adjourned at 3:58pm.

5. Next regular scheduled meeting August 4, 2020